

Tompkins-Cortland Joint Labor Coalition

Approved Organizational Structure

- I. Elections for steering committee members to be held during the May 7 meeting of the general body.
 1. The steering committee will be comprised of nine members, chosen through the following procedure:
 - a. Six members will be elected by the general body at the May 7 meeting.
 - b. Three additional members will be chosen by those already elected, before the end of the meeting, to ensure diverse occupational and geographical representation. These three appointees must be approved by the general body.
 2. This steering committee will subsequently elect a Chair, to run general and steering committee meetings; a Vice-Chair; a Treasurer; and a Recording Secretary.
 3. The function of the steering committee will be formulate the agenda for the general meeting, to get out pertinent mailings, to act as spokespersons with the media. Steering committee meetings will be open for any members of the labor union community to attend, with voice but not vote, and will be held two weeks before each general meeting.

II. General meetings

1. General meetings will be held monthly, and at these meetings the group will set its policies and approve all action items. All actions taken by the steering committee will be subject to approval by the group at the monthly meetings.
2. Two voting delegates will be allowed for each member union, providing that union has paid all assessments and fees. There will be no absentee ballots. All meetings are open to any and all members of the labor union community.